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MEMORANDUM

TO: CRRA Board of Directors

FROM: Moira Benacquista, Secretary to the Board/Paralegal

DATE: Feb. 3, 2012

RE: Notice of Special Telephonic Board Meeting

There will be a special telephonic meeting of the Connecticut Resources Recovery Authority Board of Directors on Wednesday Feb. 15, 2012, at 9:30 a.m. The meeting will be available to the public in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

- 1. <u>Executive Session</u> to discuss trade secrets, pending RFP's, and feasibility estimates and evaluations.
- 2. President's Update.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.